




Ms. Brownlee's Kindergarten Readiness Class

Welcome

 This week your child will complete one of the most important milestones in his/her life - the first day of school! I understand that you and your child may have met this day with excitement or apprehension (or a little of both). My goal is to help make your child feel secure and confident in the school environment. Kindergarten Readiness is a time for growing, making new friends, and learning new concepts. Your child will also learn cooperation, independence, sharing and responsibility. We will work as a team to provide the best education for your child.

Parent/Teacher Relationship



The education of your child involves a partnership between school and home. I believe that a good parent-teacher relationship is necessary for maximum school success. Throughout the year, I will communicate with you through notes in the agenda, e-mail, telephone calls, weekly newsletters, report cards, and parent-teacher conferences. I encourage you to contact me if you have any questions or concerns at any time. You can call me at school (615-904-3810 ext. 22580), send me a note in your child's agenda, or e-mail me at brownleec@rcschools.net. *I will not be able to talk with you during arrival and dismissal; my attention will be focused on the children.* Also, please understand I cannot leave class to meet with you. I will be glad to set up a time to talk with you, when the students are not present.

School Website

You can visit our school website at www.bar.rcschools.net. It has many resources for parents and students. You can also access our classroom web page from this site. You simply go to the above site and:

1. Click on faculty/staff
2. Click on Kindergarten
3. Click on my name and picture

Attendance

Your child's regular and prompt attendance at school is crucial to his/her success. However, if your child is feeling in or is running a fever, he/she must stay at home. If they are showing symptoms of Covid-19 or have a positive Covid-19 test, please let me know as soon as possible.

Arrival and Dismissal

School begins promptly at 7:30. K-2 students may enter the building at 7:15 a.m. from the School Side parking lot or in the front of the school by the gym. Breakfast is served from 6:45-7:15 in the cafeteria for \$1.50. *We encourage the children to walk alone to their rooms as soon as possible to help them practice responsibility and independence. (This is often harder for the parents than the students!)*

Students who are car riders in grades K- 2 will be dismissed from the back parking lot (School Side Street) at 2:30 Kindergarteners riding with a sibling from grades 3-5 will be picked up in front the gym. Nametags provided by the school **must** be displayed in the front right corner of the windshield for all car riders. *Do not get out of the car and come onto the sidewalk. Wait until a supervising adult assists your child into the vehicle.* Any parents who have children in both wings should pick them up in front of the gym. Buses will be dismissed in front of the cafeteria.

Changes in Transportation



It is best for your child to leave school the same way everyday. When you begin to change the routine, it can become confusing for your child. I do understand that there will be times that this is unavoidable. If you plan to pick up a child that normally rides the bus or you wish for your child to ride a different bus than usual, you must send a **written note** in your child's agenda. Do not rely on your child to tell me this information because children often become confused and relay messages incorrectly. If **no written note** is received, your child will be sent home by his/her usual method of transportation.

Medication

If your child will need to take medication at school, you will need to get medical forms from Jessica Floyd, our school nurse. Do not send medication in with your child. You will need to bring it to the office and sign it in.

Teachers are not allowed to administer medication.

Money On occasion it will be necessary for your child to bring money to school. Always send money in a sealed envelope with the following information written on it:

1. Your child's first and last name
2. The amount of money
3. The purpose for the money (field trip money, lunch money, etc.)
4. My name



With many children to keep track of and several reasons to collect money, this helps me tremendously and reduces the likelihood of errors. Also, if the envelope is left on the bus or dropped in the hallway, this information will help the money to be returned to our classroom.

Name Tags for Visitors

All visitors must check in at the office. You will need to wear a name tag at all times while you are in the building.

Lunch

We will eat lunch from **10:10-10:40**. Breakfast and lunch will be free for all students this year.



Snack

We eat lunch at 10:10, so we will be hungry in the afternoon. Please send a healthy snack with your child each day. Please do not send in candy or juice boxes for snack. Some easy ideas are Goldfish crackers, fruit, crackers, or dry cereal. Please keep snack in a separate bag that lunch items.

Water Bottles

Water fountains will be closed this year due to Covid restrictions. Therefore, the students will need to bring in water to keep at their desk. Please send one with a **spill proof or pop-up straw/spout**. Label the bottle with your child's name. I will send them home daily to be washed. *Please do not put anything in the bottle except water.*

Backpack and Notebook

A backpack is a must for your child to bring **every day**. Without a backpack, it is extremely difficult for your child to make it home with papers and notes. It is also crucial that you check your child's notebook **every night** to see what he/she has done at school. Please remove any papers so that there is plenty of room to send the next's days work home. **Don't forget to initial your child's agenda each night.**



Discipline

Students will be expected to follow all school rules. Barfield uses a school-wide code of discipline. A key explaining this system is located in your child's agenda and on our website. Your child will bring home a daily record of how his/her day went. If your child receives a mark, I will write the code of what happened. *Students receiving 6 or more marks in a week will visit Mrs. Goodwin.* We will also have a positive behavior system as well. More information will be coming home about this soon.

Outdoor Recess



The children will be going out for recess **everyday** unless it is raining or extremely hot/cold. Please keep this in mind when helping your child to select clothes for the day. Also, we are fortunate to have a variety of playground equipment, including several pieces for climbing. Be sure to keep this in mind when selecting shoes. Cowboy boots and dress shoes are less than ideal, if your child chooses to play on this equipment. For the most part, if your child is well enough to be at school, he/she is well enough to participate in outdoor recess, if properly dressed. However, on those occasions when you feel it is best for your child to stay indoors, please send a written note and I will make arrangements.

Extra Clothes

It is very important that you send an extra set of clothing in case of a bathroom accident, messy spill, etc. This way we do not have to bother you at work or home for extra clothes.

Report Cards

Report cards will come home every 9 weeks. Please be sure to sign and return your child's report card. Progress reports will come home approximately every 4 weeks.

